

ANNEXURE-G

**FOUR YEAR STRATEGIC ACTION
PLAN (4SAP) – 2019-23**

AND

ANNUAL ACTION PLAN - 2019-20

DEPARTMENT OF JAILS, PUNJAB

SDG'S

KPP

ANNEXURES

DEPARTMENT OF JAILS

1. Vision/Mission Statement of the Department

Vision

To achieve the motto of custody, care and correction of prisoners in a poised environment by providing adequate security, safety, freedom, human rights, physical well being, reformation as well as rehabilitation.

Mission

To accomplish the vision of department the process is divided into various missions mentioned hereunder:

- (i) To provide amicable milieu to all the prisoners and provide them with ample opportunities for reformation and rehabilitation.
- (ii) To ensure all prisoners have equal access to basic necessary needs inside the jails including food, hygiene, clothing, legal aid, Health activities etc.
- (iii) To ensure sufficient contact of prisoners with their families.
- (iv) To impart knowledge about legal and human rights to all prisoners.
- (v) To improve facilities for disabled/old age/transgender.
- (vi) To reduce and finally achieve zero cases of any kind of violence or abuse in jails.
- (vii) To accomplish corruption free system in prison department.
- (viii) To promote and ensure transparency, accountability, integrity and honesty among all the spheres of prison department.
- (ix) To promote gender equality in access to facilities for rehabilitation.
- (x) To improve nourishment of children accompanying the mothers in jails.
- (xi) To improve Pre natal and Post natal care to Mothers in jails.
- (xii) To ensure Gender equality in inmates and staff in the current atmosphere.
- (xiii) To ensure discipline amongst inmates.

2. Sectoral sustainable Development Goals and Targets:

Sustainable Development Goal-16:

PEACE, JUSTICE AND STRONG INSTITUTIONS

Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable, and inclusive institutions at all levels.

Global Agenda and Targets to be achieved by the year 2030.

Prisons are the custodians of a separate section of society who have been incarcerated for various reasons. The responsibility of maintaining their fundamental well being and providing physical, mental and legal aid lies with the department of prisons.

Goal-10 of SDG mentions the target of accomplishment of peace, rendering justice and establishment of strong institutions, including the maintenance of dignity of prisoners as well as their safety and security while implementing various correctional measures with utmost transparency, accountability and integrity. It also aims to ensure equal access of all the rights that are available to the prisoners as well as their Kin.

The targets to be achieved by Department of Prisons by 2030 are as follows:

S.No	SDG	Goal Statement	Indicator	Target (2030)
1	16.1	Significantly reduce all forms of violence and related death rates everywhere	Number	0
2	16.3	Promote the rule of law at the national and international levels and ensure equal access to justice for all	Number (Free Legal Aid)	7500
3	16.5	Substantially reduce corruption and bribery in all their forms	Number (Corruption cases)	10
4	16.6	Develop effective, accountable and transparent institutions at all levels	Number (Online Services)	3
5	16.10	Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements	Percentage	100

3. Present Status of Goals, Targets and baseline value of indicators

S.No	SDG	Goal Statement	Indicator	Baseline	
				Year	Value
1	16.1	Significantly reduce all forms of violence and related death rates everywhere.	Number	2018-19	24
2	16.3	Promote the rule of law at the national and international levels and ensure equal access to justice for all	Number	2018-19	4781
3	16.5	Substantially reduce corruption and bribery in all their forms	Number	2018-19	3
4	16.6	Develop effective, accountable and transparent institutions at all levels	Number	2018-19	0
		16.6.1: Number of Government services provided online	Number		
		16.6.2: Number of applications filed under RTI	Number		720
5	16.10	Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements	Percentage	2018-19	100%

4. Strategy to realize the SDG's.

To achieve SDG-16 which relates to Department of prisons Punjab, following aspects of prison management will be focused upon:

16.1: Significantly reduce all forms of violence and related death rates everywhere.

- Ensure adequate staff and other security features are in place.
- Regular recruitment of vacant posts followed by rigorous training.
- Awareness regarding the after effects of any kind of violence.
- Engagement of prisoners in reformatory procedures like yoga, meditation, sports and other recreations activities.
- Explore possibilities of rehabilitation of prisoners after release.

16.3: Promote the rule of law at the national and international levels and ensure equal access to justice for all

- Ensure that every prisoner gets a brief introduction about provisions of free legal aid.
- Hoardings, flexes and wall paintings depicting the procedure of legal aid.
- Arrangement of regular visits of advocates empanelled for free legal aid.

16.5: Substantially reduce corruption and bribery in all their forms

- Administer oath of honesty and integrity to all the officials.
- Strict adherence to instructions of Government and directions of various courts.
- Establishing a system of rewards and punishment
- Legal action against the corrupt officials as many as possible.

16.6: Develop effective, accountable and transparent institutions at all levels

and

16.10: Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements

- Monitoring of disposal of cases related to providing services to individuals.
- Expeditious disposal of applications.
- Strict implementation of RTI Act.
- Use of technology for providing services to citizens.

5. Details of planned interventions, schemes and projects with indicators.

There are no schemes being implemented by the department of prisons, Punjab.

6. Key Performance Parameters for Key Personnel.

Key Functionaries:

- (i) Addl. Director General Of Police (Jails), Punjab, Chd/Inspector General (Prisons), Punjab, Chd.
- (ii) Deputy Inspector General (Prisons), Punjab, Chd.
- (iii) All Superintendents of Prisons.
- (iv) All Deputy Superintendents (Maintenance, Security and Factory) and Assistant Superintendents of Jails.
- (v) Principal, Punjab Jail Training School
- (vi) Head Warders, Head Matrons, Warders and Matrons

Key Performance Parameters:

- (i) Strengthening the security of Jails.
 - (Decrease untoward incidents)
- (ii) Reformation of prisoners by providing education and vocational training, organizing sports, cultural activities and treatment of addict prisoner.
 - (a) Imparting education for 10th and 12th standard through NIOS.
 - (b) Higher Education
 - (c) Vocational Training
 - (d) Yoga and meditation camps
 - (e) Sports and cultural activities for prisoners
- (iii) Keeping a balance of population with authorized capacity.
 - (a) Construction of new jail at Goindwal Sahib
- (iv) Bringing transparency in jail Administration.
 - (a) Installation of e-purse card system in jails
 - (b) Online Registration of Mulakat through NIC Project in all Jails of Punjab
- (v) Prevention of drug trafficking in jails.
 - (a) Establishing Drug De-Addiction centers at Central Jails.
 - (b) Prisoners to be treated in drug de-addiction centers.
 - (c) Up gradation of present System of CCTV in Central Jails and District Jails
 - (d) Installation of X-ray baggage machines in central and district jails for search and scanning of prohibited articles
- (vi) Installation of Prison Call System in Jails.
- (vii) Speedy trial of Under trials prisoners through Video Conference.
- (viii) Training of jail staff.

7. Monitoring of Progress

The progress will be regularly monitored.

Sustainable Development Goals, 4-year Strategic Action Plan (2019-23)
Progress of achievement of Goals, Targets and Indicators

<i>Name of the Department: Jails</i>												<i>Annexure-1</i>			
S.No	Sustainable Development Goal/ Target	Indicator	Indicator Unit	Baseline		Targets					Achievements				
				Year	Value	2019-20	2020-21	2021-22	2022-23	Year-2030	2019-20	2020-21	2021-22	2022-23	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
1	Goal 16 : Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels.														
	16.1 : Significantly reduce all forms of violence and related death rates everywhere.	16.1.2 : Proportion of population subjected to physical, sexual violence in the previous 12 months.	Number	2018-19	24	10	8	6	4	0	----	----	----	----	
	16.3 : Promote the rule of law at the national and international levels and ensure equal access to justice for all.	Provide free legal aid	Number	2018-19	4781	5000	5500	6000	6500	7500	----	----	----	----	
	16.5 : Substantially reduce corruption and bribery in all their forms.	16.5.1 : Persons Arrested In Total Cognizable Crime Cases under Offences under Prevention of Corruption Act and Related Sections of Indian Penal Code(IPC).	Number	2018-19	3	5	5	7	7	10	----	----	----	----	

Sustainable Development Goals, 4-year Strategic Action Plan (2019-23)
Progress of achievement of Goals, Targets and Indicators

<i>Name of the Department: Jails</i>												<i>Annexure-1</i>			
S.No	Sustainable Development Goal/ Target	Indicator	Indicator Unit	Baseline		Targets					Achievements				
				Year	Value	2019-20	2020-21	2021-22	2022-23	Year-2030	2019-20	2020-21	2021-22	2022-23	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
	16.6 : Develop effective, accountable and transparent institutions at all levels.	16.6.1 : Number of Government services provided online to citizens.	Number	2018-19	0	1	2	2	3	3					
		16.6.2 : Percentage of RTI queries responded.	%	2018-19	100	100	100	100	100	100	----	----	----	----	
		16.6.3 : Number of applications filed with institutions coming under Right To Information Act.	Number	2018-19	720	----	----	----	----	----					
	16.10 : Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements.	16.10.1 : Percentage of RTI queries responded.	%	2018-19	100	100	100	100	100	100					

Sustainable Development Goals, 4- year Strategic Action Plan (2019-23)
Key Performance Parameters (KPP) for key Personnel

Name of the Department: Jails													Annexure-3
Sr. No.	Key Functionary/Key Performance Parameter	KPP Unit	Targets					2030 Target	Achievement				Remarks
			2019-20	2020-21	2021-22	2022-23	2019-20		2020-21	2021-22	2022-23		
1	2	2 (i)	3	4	5	6	7	8	9	10	11	12	13
1	Addl. Director General Of Police (Jails), Inspector General of Prisons												
1	Regular Inspections of jails	1 per jail per year as per Punjab Jail Manual	Number	1	2 (1 per jail half yearly)	4 (1 per jail quarterly)	4	12 (1 per jail per month)	-----	-----	-----	-----	-----
2	Construction of waiting halls for visitors	Presently in 11 jails	Number	11	14	16	16	24	-----	-----	-----	-----	-----
3	Conducting DPC for promotion of officers	Every Jan-Feb	Number	1	1	1	2	3					
4	Keeping a balance of population with authorized capacity.	(a) Construction of new jail at Goindwal Sahib	Time	31-05-2020	----	----	----	----					
5	Bringing transparency in jail Administration	(a) Installation of e-purse card system in jails	Number of jails	24	24	As per need	As per need	As per need					
		(b) Online Registration of Mulakat through NIC Project in all Jails of Punjab	%	10%	30%	40%	60%	100%					
6	Prevention of drug trafficking in jails	(a) Establishing Drug De-Addiction/OOAT centers at Central/ District Jails.	Number	8	9	14	17	As per requirement					
		(b) Prisoners to be treated in drug de-addiction centers.	Number	90,000	1,20,000	1,40,000	1,60,000	3,00,000					

Sustainable Development Goals, 4- year Strategic Action Plan (2019-23)
Key Performance Parameters (KPP) for key Personnel

Name of the Department: Jails													Annexure-3	
Sr. No.	Key Functionary/Key Performance Parameter	KPP Unit	Targets					2030 Target	Achievement				Remarks	
			2019-20	2020-21	2021-22	2022-23	2019-20		2020-21	2021-22	2022-23			
1	2	2 (i)	3	4	5	6	7	8	9	10	11	12	13	
		(c) Up gradation of present System of CCTV in Central Jails and District Jails	Number	878	1200	1500	2000	3500						
		(d) Installation of X-ray baggage machines in central and district jails for search and scanning of prohibited articles.	Number	44	50	60	As per need	As per need						
7	Increase in number of prison call system kiosks in jails	Prison call system has been introduced in jails to control use of mobile phones and allow prisoners and their families to be in touch with each other	Kiosks	95	163	200	220	250						
8	Speedy trial of Under trial prisoners through Video Conference	----	Number	24	As per need	As per need	As per need	As per need						
9	Training of Jail Staff	----	%	100	100	100	100	100						
2	Deputy Inspector General of Prisons, Punjab													
1	Strengthening the security of Jails. (Decrease untoward incidents)	----	Number	5	2	1	0	0						
2	Conducting inspections of jails under supervision	-----	Number/ Time	1/half year	1/half year	2/ half year	2/ half year	4/half year						

Sustainable Development Goals, 4- year Strategic Action Plan (2019-23)
Key Performance Parameters (KPP) for key Personnel

Name of the Department: Jails													Annexure-3	
Sr. No.	Key Functionary/Key Performance Parameter	KPP Unit	Targets					2030 Target	Achievement				Remarks	
			2019-20	2020-21	2021-22	2022-23	2019-20		2020-21	2021-22	2022-23			
1	2	2 (i)	3	4	5	6	7	8	9	10	11	12	13	
3	Conducting of enquiries	As required by the HOD	In time	70%	80%	85%	90%	100%						
4	Promotion of Watch and Ward Staff	Number of promotional processes	Number/Time	1 per year	1 per year	2 per year	2 per year	2 per year						
5	Turnover of Prison Factories		Approx. Rupees (Crores)	3	9	15	20	40						
6	Inspection of Armory		Number per year	1	1	2	2	4						
3	All Superintendents of Jails													
1	Strengthening the security of Jails.	----	Number	5	2	1	0	0						
	(Decrease untoward incidents)													
2	Reformation of prisoners by providing education and vocational training, organizing sports, cultural activities and treatment of addict prisoner	(a) Imparting education for 10 th and 12 th standard through NIOS.	Number	375	400	425	450	500						
		(b) Higher Education	Number	60	175	200	225	250						
		(c) Vocational Training	Number	8500	9000	10000	11000	13000						

Sustainable Development Goals, 4- year Strategic Action Plan (2019-23)
Key Performance Parameters (KPP) for key Personnel

Name of the Department: Jails													Annexure-3
Sr. No.	Key Functionary/Key Performance Parameter	KPP Unit	Targets					2030 Target	Achievement				Remarks
			2019-20	2020-21	2021-22	2022-23	2019-20		2020-21	2021-22	2022-23		
1	2	2 (i)	3	4	5	6	7	8	9	10	11	12	13
2	Reformation of prisoners by providing education and vocational training, organizing sports, cultural activities and treatment of addict prisoner	(a) Imparting education for 10 th and 12 th standard through NIOS.	Number	375	400	425	450	500					
		(b) Higher Education	Number	60	175	200	225	250					
		(c) Vocational Training	Number	8500	9000	10000	11000	13000					
		(d) Yoga and meditation camps	Number	700	750	800	850	900					
		(e) Sports and cultural activities for prisoners	Number	12000	12500	13000	14000	15000					
3	Recovery of prohibited items	-----	Number	1300	1400	1600	1100	600					
4	Inspection of wards	-----	Number / week	1	1	2	2	5					
5	Journal	Daily report	Number/ day	2 (unlock - lockup)	2	2	3 (Afternoon)	3 (Afternoon)					
6	Search of all wards	Once per ward is done presently	Number/ Ward/ Day	1	1	2	2	4					
7	Night round		Number/ Deputy Supdt/ week	1	1	1	1	1					
8	Weekly parade on Sunday	PJM para 110	Parades/ week	1	1	2	2	4					

Sustainable Development Goals, 4- year Strategic Action Plan (2019-23)
Key Performance Parameters (KPP) for key Personnel

<i>Name of the Department: Jails</i>													<i>Annexure-3</i>	
Sr. No.	Key Functionary/Key Performance Parameter	KPP Unit	Targets					2030 Target	Achievement				Remarks	
			2019-20	2020-21	2021-22	2022-23	2019-20		2020-21	2021-22	2022-23			
1	2	2 (i)	3	4	5	6	7	8	9	10	11	12	13	
9	Increase the turnover of factories		Approx. Rupees (Crores)	3	9	15	20	40						
10	Introduce PPP model in factories		Number of ventures	1	6	10	12	20						
5	Principal, Punjab Jail Training School													
1	Successful and in-time Training of newly recruited officials		Percentage	100	100	100	100	100						
2	Short term courses including officials from other States		Number	10	12	20	22	35						
3	Refresher courses	Riot control, drill, Un-armed combat etc.	Number	22	30	34	40	50						
6	Head Warders, Head Matrons, Warders and Matrons													
1	Strengthening the security of Jails. (Decrease untoward incidents)		Number	5	2	1	0	0						
2	Recovery of prohibited items		Number	1300	1400	1600	1100	600						

Sustainable Development Goals, 4-year Strategic Action Plan (2019-23) and Annual Action Plan (2019-20)
Financial Performance

Name of the Department: Jails

Annexure-4
(Rs. in Crore)

Sr. No.	Scheme/Project/Intervention	2018-19		Financial Requirements					Actual Expenditure			
		Budget Estimates	Expenditure	2019-20	2020-21	2021-22	2022-23	Total	2019-20	2020-21	2021-22	2022-23
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Construction of District Jail Complex at SAS Nagar (Mohali)	-	-	-	5.00	60.00	65.00	130.00				
	Total	-	-	-	5.00	60.00	65.00	130.00				